

Site survey and scope note

REVIEWED EXAMPLE / OPEN ITEMS RETAINED

REPORT / WORK ORDER	TF-E208	SITE / PROJECT	Sample commercial property
VISIT / START	29 Sep 2026 / 10:20	AREA / EQUIPMENT	Service corridor / Panel area E-01
RECORDED BY	Sample field technician	REPORT VERSION	1.0 / demonstration

01 / VISIT SUMMARY

The walkthrough records the panel location and visible access. Circuit identification and equipment ratings remain unverified.

02 / STRUCTURED FINDINGS

#	REPORT FIELD	RESPONSE / OBSERVATION	STATE	SOURCE
1	Equipment / location	Panel area E-01 / service corridor	Recorded	E01
2	Enclosure	Panel shown closed in the photo	Observed	E01
3	Access area	No stored materials visible in this view	Observed	E01
4	Circuit directory	Not readable in captured evidence	Needs follow-up	E01
5	Electrical ratings / readings	Not established by this visual survey	Not recorded	N01
6	Next step	Qualified review before a work scope	Assigned	N01

REVIEW RECORD

Sample crew lead / 29 Sep 2026. Findings reviewed for this demonstration; unresolved items remain open. No customer signature or actual approval is represented.

Next steps & evidence

03 / RECOMMENDATIONS & RESPONSIBILITY

FOLLOW-UP ACTION	OWNER	WHEN / STATE
Confirm directory and equipment details	Qualified electrician	Before scoping / Open
Review requested work and access needs	Project lead	After field review / Open

04 / CAPTIONED PHOTO EVIDENCE



E01 / 01:12 / GENERATED PHOTO

Closed panel and surrounding area

Documents the visible enclosure and corridor. No internal inspection, measurement or code determination is represented.

05 / SOURCE NOTE & REPORT LIMITS

N01 / Fictional voice note

This is the closed panel in the service corridor. I can't confirm the circuit directory from this view. The qualified electrician needs to check it before we scope the work.

Visual context only. This sample is not an electrical test, safety clearance or compliance certificate.

Handoff example: keep the reviewed version with this inspection. Email recipients and automation rules are configured separately; no message was sent by this sample.